

1801/103  
WORKSHOP ORGANIZATION AND  
MANAGEMENT AND GENERAL  
INFORMATION  
June/July 2019  
Time: 3 hours



THE KENYA NATIONAL EXAMINATIONS COUNCIL

**CRAFT CERTIFICATE IN FASHION DESIGN AND GARMENT MAKING  
TECHNOLOGY**

**MODULE I**

WORKSHOP ORGANIZATION AND MANAGEMENT AND GENERAL INFORMATION

3 hours

**INSTRUCTIONS TO CANDIDATES**

*This paper consists of SIX questions.*

*Question ONE is compulsory.*

*Answer question ONE and any other FOUR questions in the answer booklet provided.*

*Maximum marks for each part of a question are as indicated.*

*Candidates should answer the questions in English.*

**This paper consists of 2 printed pages.**

**Candidates should check the question paper to ascertain that both  
pages are printed as indicated and that no questions are missing.**

*Question ONE is compulsory.*

1. (a) Explain five benefits of teamwork in an organization. (10 marks)
- (b) Describe three factors which can encourage diligence at the workplace. (6 marks)
- (c) Outline four causes of unconsciousness in a workshop. (4 marks)
2. (a) Explain four possible causes of a sprain in a workshop. (8 marks)
- (b) Highlight four benefits of a good workshop layout. (8 marks)
- (c) Outline four ways of maintaining cleanliness in a workshop. (4 marks)
3. (a) Explain three aims of guarding machines. (6 marks)
- (b) Highlight five ways of improving the quality of goods within the factory. (10 marks)
- (c) Describe two problems associated with electric power supply in a workshop. (4 marks)
4. (a) Explain five factors which determine the choice of a production system for a workshop. (10 marks)
- (b) Outline five objectives of a material handling system in production. (10 marks)
5. (a) Highlight five functions of factory services. (10 marks)
- (b) Explain five possible effects of machine breakdown during production. (10 marks)
6. (a) Explain five aims of conducting work study in an organization. (10 marks)
- (b) Identify five faults likely to be found in each of the following departments in a clothing construction workshop.
- (i) Finishing: (5 marks)
- (ii) Final pressing, (5 marks)

**THIS IS THE LAST PRINTED PAGE.**